



## INDIANA DEPARTMENT OF TRANSPORTATION

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**Michael R. Pence, Governor**  
**Brandye L. Hendrickson,**  
**Commissioner**

### Bridge Inspection Memorandum No. 16-03

To: All Inspection Personnel, Consultants

From: */s/Merril Dougherty*  
Merril Dougherty, PE  
Bridge Inspection Manager  
Bridge Division

Date: 04/18/2016

Subject: ERMS – County Bridge Inspection Reports

Effective: Immediately

ERMS – County Bridge Inspection Reports is now available for submitting Countywide Bridge Inspection Final Reports which Consultants are delivering to Local Public Agencies.

Consultants will need to Request New Application thru INDOT Technical Application Pathway (ITAP) to receive access for submitting Countywide Bridge Inspection Final Reports.

File Naming Convention should be as follows:

Transmittal

[Year] [PH I / PH IA / PH II / PH IIA] [CO NO.] [TransLtr] [Des No] for Bridge Services.doc  
i.e. 2014 PH I 49 TransLtr 1382084 for Bridge Services.doc

Reports

[Year] [PH I / PH IA / PH II / PH IIA] [CO NO.] [InspRpt] [Des No] for Bridge Services.pdf  
i.e. 2014 PH I 49 InspRpt 1382084 for Bridge Services.pdf

REMEMBER:

40 MB upload limits please. Just add Part 1, Part 2 etc. after Bridge Services.

This applies to current and future cycles for Countywide Bridge Inspection

If you have questions please contact the LPA Project Manager.